

FORMAT FOR INSTITUTE FUNDED SEED GRANT PROPOSAL

1. Background

- 1.1 Description of problem
- 1.2 Review of work already done
- 1.3 Rational for taking up the project

2. Description of Proposal

- 2.1 Objectives of the project (Brief and to the point)
- 2.2 Preliminary Investigations done (if any)
- 2.3 Innovative component of the project
- 2.4 Methodology detailing stepwise activities and sub-activities

3. Work Plan

Phase-wise plan of action up to post project activities detailing time schedule. Milestone may clearly be indicated. PERT/ GANTT chart may be attached.

4. Output and Deliverables of the Project

Attempt may be made to quantify output in measurable parameters.

5. Likely Impact (Please attempt to quantify)

6. Parameters for monitoring effectiveness of project

7. Suggested Post Project Activities

8. Budget estimate (in Rupees): Summary*

	Heads of Expenditure	1-6 Months	7-12 Months	Total
A	Recurring			
1	Consumables			
2	Travel (If Any)			
3	Contingencies (up to 5%)			
B	Non-Recurring (Permanent Equipment)			
	Detailed break up			
C	Grand Total (A+B)			

* Please provide brief justification for each head of expenditure.

Principal

Signature of PI

To
Research Cell (R&D)

**** Send the completed softcopy to hitechresearch@hit.edu.in**