



**HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE-32.
INTERNAL BUDGET COMMITTEE**

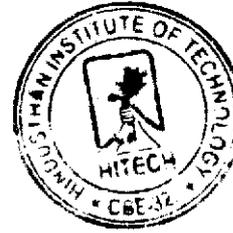


CIRCULAR

HITECH/IBC/2023-2024/01

24/02/2023

All the Heads of various Departments and Establishments are requested to submit the proposed budget for the financial year 2023-2024 on or before 15.03.2023. All are requested to submit the proposals to the Finance officer of our institute.



[Handwritten Signature]
Principal
24.2.23

Dr. C. Natarajan, M.E., Ph.D.
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

Copy to,

1. All the members of Finance committee
2. All the Heads
3. Controller of Examinations
4. CEO
5. Office
6. Trust Office



HINDUSTHAN INSTITUTE OF TECHNOLOGY

COIMBATORE-32.

INTERNAL BUDGET COMMITTEE

CIRCULAR



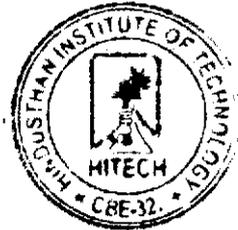
HITECH/IBC/2023-2024/02

15/03/2023

All the Heads of various Departments and Establishments are requested to attend the **Internal Budget Committee Meeting** scheduled on 16.03.2023 in board room at 10.30A.M

Agenda:

- Proposed Budget for the FY 2023-2024
- Discuss the submitted Budget proposal
- Any other matters



C. Natarajan
Principal
15.3.23

Dr. C. Natarajan, M.E., Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 434 002.

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HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE-32.
INTERNAL BUDGET COMMITTEE



MINUTES OF INTERNAL BUDGET COMMITTEE MEETING
MEETING HELD ON 16.03.2023 AT 10.30 AM AT BOARD ROOM

Members Attendance

Sl.No.	Name	Department	Signature
1.	Dr. C.Natarajan,	Principal	C.N.
2.	Dr. A. Jameer Basha	HoD/ CSE	A. Jameer Basha
3.	Dr.S.R.Rajabalayanan	HoD/ Mech	S.R. Rajabalayanan
4.	Dr.K.P.Dhanabalakrishnan	HoD/ Aero	K.P. Dhanabal
5.	Dr. B.Paulchamy	HoD/ ECE	B. Paulchamy
6.	Dr.M. Duraipandian	HoD/ IT	M. Duraipandian
7.	Dr. S. Jeyabharathi	HoD/ S&H	S. Jeyabharathi
8.	Dr. D.M.Navarasu	HoD/ MBA	D.M. Navarasu
9.	Dr.L.Vijayakumar	HoD/ Pharama	L. Vijayakumar
10.	Mr.K.Kannan	Physical Director	K. Kannan
11.	Mrs.R.Ganthimathi	Establishment	R. Ganthimathi
12.	Dr.V.Sureshbabu	COE	V. Sureshbabu
13.	Mr.V.Shanmuga Sundaram	Librarian	V. Shanmuga Sundaram

Proceedings:

1. The Internal Budget Committee started by 11.30 a.m. with the welcome address by the Principal Dr.C.Natarajan.
2. The internal budget committee members discussed the budget proposal for the financial year 2023-2024
3. Based on the discussion and deliberations the following are the consolidated department wise budget proposal includes recurring and non-recurring expenditure.

S.No	Department	Laboratory equipment (in ₹.)	Software (in ₹.)	SDGs (in ₹.)	R&D Activities (in ₹.)	Support for faculty development (in ₹.)	Industrial Training Industry expert, Internship (in ₹.)	Miscellaneous Expenses (in ₹.)	Total (in ₹.)
1	Aeronautical Engineering	100000	0	30000	50000	0	835000	100000	1115000
2	Computer Science & Engineering	4000000	300000	30000	600000	75000	2350000	50000	7405000
3	Electronics & Communication Engineering	1600000	0	50000	360000	50000	2130000	150000	4340000
4	Information Technology	900000	0	30000	150000	50000	775000	20000	1925000
5	Mechanical Engineering	820500	0	30000	60000	20000	1115000	20000	2065500
6	Pharmaceutical Technology	300000	0	30000	150000	25000	30000	100000	635000
7	Management Sciences	400000	100000	20000	430000	100000	600000	20000	1670000
8	Science & Humanities	30000	0	40000	130000	0	20000	50000	270000
9	Library	0	0	0	0	0	0	1785000	1785000
Total		81,50,500	4,00,000	2,60,000	19,30,000	3,20,000	78,55,000	22,95,000	2,12,10,500

4. Based on the discussion and deliberations the following are the consolidated institute level budget proposal includes recurring and non-recurring expenditure.

S.No	Particulars	Proposed Amount in (Rs)
1	Infrastructure Built-Up	15670000
2	Library	1785000
3	Laboratory equipment	8150500
4	Teaching and non-teaching staff salary	69360000
5	Outreach Programs	740000
6	R&D	1950000
7	Training, Placement and Industry linkage	7855000
8	SDGs	12062000
9	Entrepreneurship	2113000
10	Others* (Affiliation & Autonomous Expenses, Miscellaneous etc..)	5196100
Total		12,48,81,600

5. The above budget proposal is forward to the Finance committee for further action.
The meeting came to close at 12.45 PM

Copy to,

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[Signature]
Principal
16.3.23
Dr. C. Natarajan, M.E., Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 541 032.



**HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE-32.
FINANCE COMMITTEE**



CIRCULAR

HiTECH/FC/2023-2024/01

13.03.2023

All the finance committee members are requested to attend the **Finance Committee Meeting** scheduled on 20.03.2023 in board room at 10.30A.M to discuss the Budget proposal prepared by internal Budget committee for the financial year 2023-2024 and review the utilization of the last financial year 2022-2023.

Agenda:

- Proposed Budget for the FY 2023-2024
- utilization of the previous Financial year 2022-2023
- Any other matters



C.N.G.
Principal
13.3.23

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Dr. C. Natarajan, M.E., Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.



HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE-32.
FINANCE COMMITTEE



HITECH/FC/2023-2024

20.03.2023

MINUTES OF FINANCE COMMITTEE MEETING
MEETING HELD ON 20.03.2023 AT 10.30 AM AT BOARD ROOM

Members are present in the meeting

Sl.No.	Name	Position	Signature
1.	Dr. C.Natarajan,	Chairman / Principal	
2.	Mr.C.Shivasankar	Administrative officer	
3.	Dr.V.Sureshababu	Senior Member of the Institute	
4.	Mrs.K.Gomathi	Finance Officer	

The chairperson welcomed the members of the Finance committee

The Following points are discussed

- Heads of various departments and establishment are informed to submit the bills for the previous FY 2022-2023
- As recommended by the internal budget committee the following budget for the **FY 2023-2024** for various departments and establishments are approved by the Finance Committee members as follows



HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE-32.
FINANCE COMMITTEE



MINUTES OF FINANCE COMMITTEE MEETING
MEETING HELD ON 10.04.2023 AT 11.00 AM AT BOARD ROOM

Members are present in the meeting

SLNo.	Name	Position	Signature
1.	Dr. C.Natarajan,	Chairman / Principal	
2.	Mr.C.Shivasankar	Administrative officer	
3.	Dr.V.Sureshababu	Senior Member of the Institute	
4.	Mrs.K.Gomathi	Finance Officer	

The chairperson welcomed the members of the Finance committee

The Following points are discussed

- The finance officer presented the bills and utilization for the budget allotted for the FY 2022-2023
- The Finance committee member reviewed of all the expenditure
- The Finance committee recommend to conduct financial audit by the auditor nominated by the trust and issue the income – expenditure statement

The utilization of the various Departments for the financial year 2022-2023 as follows

S.No	Department	Allotted / Utilized	Laboratory equipment (in ₹.)	Software (in ₹.)	SDGs (in ₹.)	R&D Activities (in ₹.)	Support for faculty development (in ₹.)	Industrial Training, Industry expert, Internship (in ₹.)	Miscellaneous Expenses (in ₹.)	Total (in ₹.)
1	Aeronautical Engineering	Allotted	150000	0	15000	40000	0	304000	35000	544000
		Utilized	149000	0	14412	40000	0	304000	31588	539000
2	Computer Science & Engineering	Allotted	1950000	250000	50000	580000	30000	1062500	40000	3962500
		Utilized	1945250	250000	41834	575139	12000	1055500	30166	3909889
3	Electronics & Communication Engineering	Allotted	677000	0	74000	370000	10000	813000	236000	2180000
		Utilized	676542	0	75000	369958	10000	813000	235000	2179500
4	Information Technology	Allotted	1200000	0	20000	110000	20000	320000	30000	1700000
		Utilized	1176000	0	20000	95000	20000	320000	24423	1655423
5	Mechanical Engineering	Allotted	104000	0	30000	40000	20000	480000	20000	694000
		Utilized	103450	0	30000	40000	20000	480000	20000	693450
6	Pharmaceutical Technology	Allotted	140000	0	20000	25000	8000	22000	35000	250000
		Utilized	135400	0	6000	12000	7000	22000	27000	209400
7	Management Sciences	Allotted	1065000	0	70000	515000	10000	225000	30000	1915000
		Utilized	1025370	0	10000	408500	10000	215346	5750	1674966
8	Science & Humanities	Allotted	17000	0	15000	21000	20000	5000	32000	110000
		Utilized	8198	0	10000	16000	10000	5000	20000	69198
9	Library	Allotted	0	0	0	0	0	0	1615000	1615000
		Utilized	0	0	0	0	0	0	1577923	1577923
Total		Allotted	5303000	250000	294000	1701000	118000	3231500	2073000	12970500
		Utilized	5219210	250000	207246	1556597	89000	3214846	1971850	12508749

The utilization of institute-level expenditure for the financial year 2022-2023 is as follows

S.No	Particulars	Allocated Amount in (Rs)	Actual Expenses in (Rs)	Percentage of Utilization
1	Infrastructure Built-Up	3720000	3538456.74	95.12%
2	Library	1641000	1577923.00	96.16%
3	Laboratory equipment	5303000	5219210.00	98.42%
4	Teaching and non-teaching staff salary	64210000	61154903.00	95.24%
5	Outreach Programs	3056000	2777750.00	90.89%
6	R&D	1701000	1556597.00	91.51%
7	Training, Placement and Industry linkage	3231500	3214846.00	99.48%
8	SDGs	8673000	8503288.68	98.04%
9	Entrepreneurship	522000	497006.00	95.21%
10	Others* (Affiliation & Autonomous Expenses, Miscellaneous etc.)	3431000	3330990.00	97.09%
Total		9,54,88,500.00	9,13,70,970.42	95.69%

The Meeting came to close at 12.30 am

Copy to,

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6. Trust Office



C. Natarajan
Principal

Dr. C. Natarajan, M.E., Ph.D.
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 022

S.No	Department	Laboratory equipment (in ₹.)	Software (in ₹.)	SDGs (in ₹.)	R&D Activities (in ₹.)	Support for faculty development (in ₹.)	Industrial Training Industry expert, Internship (in ₹.)	Miscellaneous Expenses (in ₹.)	Total (in ₹.)
1	Aeronautical Engineering	100000	0	30000	50000	0	835000	100000	1115000
2	Computer Science & Engineering	4000000	300000	30000	600000	75000	2350000	50000	7405000
3	Electronics & Communication Engineering	1600000	0	50000	360000	50000	2130000	150000	4340000
4	Information Technology	900000	0	30000	150000	50000	775000	20000	1925000
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8	Science & Humanities	30000	0	40000	130000	0	20000	50000	270000
9	Library	0	0	0	0	0	0	1785000	1785000
Total		81,50,500	4,00,000	2,60,000	19,30,000	3,20,000	78,55,000	22,95,000	2,12,10,500

- As recommended by the Internal Budget Committee, the following budget for institute-level expenditure for the financial year 2023–2024 has been approved by the Finance Committee members

S.No	Particulars	Proposed Amount in (Rs)
1	Infrastructure Built-Up	15670000
2	Library	1785000
3	Laboratory equipment	8150500
4	Teaching and non-teaching staff salary	69360000
5	Outreach Programs	740000
6	R&D	1950000
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9	Entrepreneurship	2113000
10	Others (Affiliation & Autonomous Expenses, Miscellaneous etc.)	5196100
Total		12,48,81,600

The Meeting came to close at 11.30 am

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[Signature]
Principal

20.3.23

Dr. C. Natarsian, M.C., Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.



**HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE-32.
INTERNAL BUDGET COMMITTEE**



CIRCULAR

HITECH/IBC/2023-2024/03

04.04.2023

All the Heads of various Departments and Establishments are requested to submit the bills and utilization for the financial year 2023-2024 to Finance officer of the institution on or before 06.04.2023.



C. Natarajan
Principal
4.4.23

Dr. C. Natarajan, M.E., Ph.D.,
PRINCIPAL,
Hindusthan Institute of Technology
Coimbatore - 435 124

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HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE-32.
FINANCE COMMITTEE



CIRCULAR

HiTECH/FC/2023-2024/02

04/04/2023

A meeting of the finance officer to assess the bills and utilization for the FY2022-2023 will be held on 10.04.2023 in board room at 11.00 am. All the finance committee members are requested to attend the meeting

Agenda:

- To discuss the assess the bills and utilization for the FY 2022-2023
- The review of all the expenditure
- Any other matters



C.N.
Principal
4.4.23

Dr. C. Natarajan, M.E., Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 561 032.

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